

# Diabetes Management Schedule Guide

This is a guide only to possible timing of appointments needed for the management of diabetes in General Practice and the item numbers that may be claimed in this process. This guide is based on the Diabetes Management in General Practice – Guidelines for Type 2 Diabetes.

Please refer to MBS Online for complete details on claiming.

To assist with billing dates please refer to the Excel Spread Sheet – Diabetes Management Billing Schedule.

Visit No	Week	Billing	Duration of appointment	Care to perform	
1	Initial Appointment	721 - GPMP 723 – TCA (Only if AHPs have responded to request) 10997 - PN Item Note – from an administrative perspective it is better to complete both the GPMP and TCA on the same day. If this is not possible, complete the TCA ASAP to allow future reviews to be completed on the same day.	PN – 45 Min GP – 30 Min	<b>PN</b>	<b>GP</b>
				Assessment for GPMP and TCA. Commence paperwork Send AHP's letters. If they have responded, Item 723 can be claimed on same day. <b>Cycle of Care Items</b> Foot check BP, height, weight, waist and BMI Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) NB - this is also item 10997	GPMP – GP reviews and signs off TCA – GP reviews and signs off if AHP's have responded <b>Pathology</b> Print pathology requests for bloods (HbA1c, HDL and LDL Cholesterol, Total Cholesterol, Triglycerides) eGFR and micro albumin urine to be done prior to next appointment in 1-2 weeks.
				<b>Reminders</b> Reminder for next appointment in 1-2 weeks Commence Cycle of Care Checklist	

2	Week 1- 2	723 – TCA (If not claimed at visit one) Or 36 (if TCA claimed at visit one) 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>		<b>GP</b>	
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist		Review pathology results Signs off TCA if not previously attended Prepare referrals to AHP’s under TCA <b>Cycle of Care Items</b> Arrange eye check – reviewed next appointment Consider Home Medication Review if on more than 5 medications. <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment	
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 14 Update Cycle of Care Checklist			
3	Week 14	36 – GP 11700 – ECG 10997 – PN 900 - HMR	GP – 30 min PN – 30 min	<b>PN</b>		<b>GP</b>	
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)		Review previous pathology results, if ordered. <b>Cycle of Care Items</b> Review HMR Review ophthalmologist/optometrist report Consider ECG for cardiac involvement <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment	
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 27 Update Cycle of Care Checklist			

4	Week 27	732 – GPMP review 732 – TCA review 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)	Review GPMP, review TCA Review previous pathology results, if ordered. <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 40 Update Cycle of Care Checklist	
5	Week 40	2521 –Cycle of Care Item 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)	Review results if ordered Complete and sign off on cycle of care <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 53	
6	Week 53	732 – GPMP review 732 – TCA review 10997 – PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Foot check BP, height, weight, waist and BMI Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.)	Review GPMP, review TCA <b>Pathology</b> Print pathology requests for bloods (HbA1c, HDL and LDL Cholesterol, Total Cholesterol, Triglycerides) eGFR and micro albumin urine to be done prior to next appointment in 1-2 weeks
				<b>Reminders</b> Reminder for next appointment in 1-2 weeks (week 55) Commence new Cycle of Care Checklist	

7	Week 55	36 - GP 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist	Review previous pathology results. <b>Cycle of Care Items</b> Arrange eye check – reviewed next appointment Consider Home Medication Review if on more than 5 medications. <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 66 Update Cycle of Care Checklist	
8	Week 66	36 - GP 10997 – PN 11700 – ECG 900 - HMR	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)	Review previous pathology results. Consider ECG for cardiac involvement <b>Cycle of Care Items</b> Review HMR Review ophthalmologist/optometrist report <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 79 Update Cycle of Care Checklist	

9	Week 79	732 – GPMP review 732 – TCA review 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)	Review GPMP Review TCA <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 92 Update Cycle of Care Checklist	
10	Week 92	2521 – GP Cycle of Care Item 10997 - PN	GP – 30 min PN – 30 min	<b>PN</b>	<b>GP</b>
				<b>Cycle of Care Items</b> Deliver patient education (self-care, home glucose monitoring, physical activity, diet, alcohol intake or smoking.) BP, weight, waist Foot check (Diabetes Guidelines state quarterly check)	Review results if ordered <b>Cycle of Care Items</b> Complete and sign off on cycle of care <b>Pathology</b> Print repeat pathology requests (if clinically indicated) to be done 1 week prior to next appointment
				<b>Reminders</b> Reminder letter for pathology 1-2 weeks before next appointment, if ordered. Reminder for next appointment at week 105/0 Update Cycle of Care Checklist <b>A new GPMP and TCA are prepared at the next visit, if clinically indicated.</b>	