



Uploading a Shared Health Summary

Note:

- a) These steps assume that your software is connected to the My Health Record system, the patient's Individual Healthcare Identifier (IHI) has been validated in your system, and the patient has a My Health Record. If your software has not been connected, or the patient's IHI has not been validated, visit the Australian Digital Health Agency website (www.digitalhealth.gov.au) for information on readying your organisation for My Health Record.
- b) Before you begin, ensure that the patient's clinical information in their local medical record is up-to-date.

- 1. Select the **MyHealthRecord** tab to gain access to the patient's My Health Record.



- 2. In the **My Health Record View** tab, select **Create Clinical Document** (bottom-left corner).



- 3. In the **e-Health** tab, double-click on **CDA Shared Health Summary** or highlight it and select **OK** (centre-screen).



- 4. The Shared Health Summary will auto-populate with information from the patient's local medical record. Tick/untick the items to include/not include in the Shared Health Summary, then select the **Send to My Health Record** icon (top-left corner).

Shared Health Summary

Patient Name: Caleb Demington **Gender:** Male
Address: 4 Old Tenterfield Rd, Paddys Flat, NSW 2469 **Date of Birth:** 15/06/1933
Practitioner: Dr Phillip Lang **ATSI Status:** Neither Aboriginal nor Torres Strait Islander origin
Provider Number: 24266218

Allergies / Adverse Reactions **Exclusion Statement:** None known None supplied

<input checked="" type="checkbox"/>	Substance/Agent	Reaction
<input checked="" type="checkbox"/>	PENICILLINS	Urticaria - moderate

Medications **Exclusion Statement:** None known None supplied

<input checked="" type="checkbox"/>	Medication	Dose	Frequency	Instructions	Reason for Medicine
<input checked="" type="checkbox"/>	AVANZA Tablet 30mg	1	nocte	Dose:1; Freq: nocte	Depression
<input checked="" type="checkbox"/>	CRESTOR Tablet 20mg	1	daily	Dose:1; Freq: daily	Hyperlipidaemia
<input checked="" type="checkbox"/>	MADOPAR Tablet 200mg/50mg	1	t.i.d.	Dose:1; Freq: t.i.d.	Parkinson's disease
<input checked="" type="checkbox"/>	AVAPRO HCT Tablet 300mg/12.5...	1	daily	Dose:1; Freq: daily	Hypertension
<input checked="" type="checkbox"/>	MONDOUR SR Tablet 120mg	1	daily	Dose:1; Freq: daily	Ischaemic heart disease
<input checked="" type="checkbox"/>	ACTONEL EC Tablet 35mg	1	weekly	Dose:1; Freq: we...	Osteoporosis

Medical History **Exclusion Statement:** None known None supplied

<input checked="" type="checkbox"/>	Date	Description	Comments	Confidential
<input checked="" type="checkbox"/>	December 2013	Depression		No
<input checked="" type="checkbox"/>	March 2013	Ischaemic heart disease		No
<input checked="" type="checkbox"/>	March 2013	Hyperlipidaemia		No
<input checked="" type="checkbox"/>	May 2012	Parkinson's disease		No
<input checked="" type="checkbox"/>	October 2010	Cataract	Bilateral	No
<input checked="" type="checkbox"/>	March 2009	Memory loss	Mild short-term	No
<input checked="" type="checkbox"/>	February 2009	Osteoporosis		No
<input checked="" type="checkbox"/>	October 2008	Hypertension		No

