

Children's Health Queensland Hospital and Health Service and Brisbane South PHN Ltd

A protocol for working together to enhance health outcomes

Schedule 1 – Schedule of activity

2023-2025



phn
BRISBANE SOUTH

An Australian Government Initiative

Schedule 1 – Schedule of activity

This document, Schedule 1 – Schedule of activity, relates to initiatives undertaken between two parties (Children's Health Queensland Hospital and Health Service and the Brisbane South PHN) within the context of the working together Protocol 2020-2022. The activities within the Schedule may be updated from time to time based on the needs of the parties. This document will remain a living document throughout the term of the Protocol to support these changes as needed. Any major amendments (such as activities or priority level) must be agreed in writing by the key party representatives.

The initiatives and correlating activities have been developed from the priority areas and objectives identified in:

- Brisbane South PHN Whole of Region Needs Assessment as published from 2019-2022 onwards;
- Brisbane South PHN Strategic Plan 2021 onwards;
- Pasifika and Maori Health and Wellbeing: A strategic framework and action plan for Brisbane South 2020-2025
- Brisbane South Mental Health, Suicide Prevention and Alcohol and Other Drug Strategy 2019-2022
- CHQ Strategic Plan 2020-2024;
- CHQ's Children's Health and Wellbeing Services Plan 2018-2028;
- Aboriginal and Torres Strait Islander Health and Wellbeing Services Plan 2018-2023; and
- CHQ's Integrated Care Strategy 2018-2022.

Various other high-level state and federal Department of Health strategic documents were also consulted. These initiatives range from funded contract arrangements through to cooperative endeavours based on in-kind support and initiatives for each party's information as follows:

(a) Funded Contracts (Level 1)

A Contract will be used where:

- (a) Funding passes between the parties;
- (b) Project activities involve significant risks to one or both of the parties;
- (c) There is any proposed use or sharing of identifiable patient information;
- (d) On any other grounds determined by either party.

All Funded Contracts will be recorded in Schedule 1 as Level 1 Initiatives.

(b) In-kind Initiatives (Level 2)

An in-kind initiative shall involve provisions for sharing information, staff resources including staff co-location if appropriate, and facility access described in relevant initiative implementation plans. These initiatives shall be recorded in Schedule 1 as Level 2 Initiatives.

Neither party shall be legally bound to perform any activity under an in-kind initiative, except in the case where a separate agreement is executed by the parties. Each party shall generally support the performance of the in-kind initiatives.

(c) Initiatives for Information (Level 3)

The parties may from time to time undertake initiatives that may be of interest to each other but will not require a contractual or in-kind arrangement. These initiatives shall be recorded in Schedule 1 as Level 3 Initiatives.

Schedule of activities: current at January 2023

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
1. Children's Integrated Care Collaborative	<ul style="list-style-type: none"> The Children's Integrated Care Collaborative (CHICC) is a longstanding inter-agency forum, which paused in 2022 but will reconvene in 2023. Hosted by CHQ. BSPHN is a member. Current focus areas are: <ul style="list-style-type: none"> the first 2000 days; school-based health care; adolescent wellbeing; and coordination of services for children and young people in care. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dr Dana Newcomb, Medical Director Integrated Care TBC, Integrated Care Projects Lead <p>BSPHN:</p> <ul style="list-style-type: none"> Matt Statham, General Manager Child, Family & Older Persons Michelle Underhill, Senior Consultant, Mental Health Suicide Prevention Alcohol and Other Drugs (MHSPAoD)
2. General Practice and Primary Care Education	<ul style="list-style-type: none"> Project ECHO® is an RACGP accredited tele-mentoring model used by CHQ to support GPs and other primary care providers to manage common, complex paediatric conditions. BSPHN promotes CHQ's delivery of relevant Project ECHO Networks. Paediatric Masterclass for General Practice is an RACGP accredited GP education event hosted by CHQ annually, promoted by BSPHN. CHQ and BSPHN will collaborate to identify relevant subject matter expertise that can contribute to ECHO panels and align to local area needs assessment priorities. 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dr Dana Newcomb, Medical Director Integrated Care Dr Aaron Chambers, GPLO Perrin Moss, Program Manager – Integrated Care Phil Nixon and Sarah Baggio, ECHO Network Coordinators <p>BSPHN:</p> <ul style="list-style-type: none"> Susan Cederblad, Senior Workforce Development Manager
3. GPs in Schools Program	<ul style="list-style-type: none"> CHQ piloted the GPs in Schools model, which is now funded and managed by the Dept of Education. CHQ's Medical Director Integrated Care provides advice to schools on request, including those in the BSPHN catchment. A Project ECHO Network for GPs, practice nurses and student wellbeing staff involved in the program meets monthly. 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dr Dana Newcomb, Medical Director Integrated Care <p>BSPHN:</p> <ul style="list-style-type: none"> Matt Statham, General Manager Child, Family & Older Persons

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
4. Digital enablement (including Spot On HealthPathways, GP Smart Referrals, Referral development)	<ul style="list-style-type: none"> • Improve the continuity of patient care between primary, community and hospital care settings through collaboration in digital enablement work. • HealthPathways are an online, point of care, decision support tool for GPs. <ul style="list-style-type: none"> ○ CHQ contributes to paediatric HealthPathways at the request of the BSPHN's Clinical Editor. • GP Smart Referrals is a QH sponsored digital platform, integrated with Best Practice and Medical Director, which enables secure, trackable and streamlined referrals to public hospitals: <ul style="list-style-type: none"> ○ CHQ and BSPHN are supporting the rollout. • Referral development: <ul style="list-style-type: none"> ○ Streamlining processes for referring patients to Child and Youth Mental Health Service – including centralising referral pathways and using a standardised referral form. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> • Dr Aaron Chambers, GPLO • Evan MacDonald, BPIO • Adi Gafni, Director – Business Intelligence • Kyana Gartrell, Paediatric Integrated Systems Coordinator (Institute for Urban Indigenous Health) • Cate Rawlinson, Service Development Leader, Centre for Perinatal & Infant Mental Health <p>BSPHN:</p> <ul style="list-style-type: none"> • Dr Katelin Haynes, General Manager Primary Health
5. Our Children and Communities Matter (OCCM)	<ul style="list-style-type: none"> • OCCM is a place-based program which links maternity, child health and GP care in specific communities across Brisbane's South. <ul style="list-style-type: none"> ○ CHQ's Nursing Director Child Health Service is a member of the Metro South Oversight Committee. ○ Southern Moreton Bay Islands (SMBI) Community Impact Initiative focusses on: <ul style="list-style-type: none"> ▪ health and child development, early childhood support and school readiness; ▪ a strong and connected community; ▪ healthy family relationships; and ▪ wellbeing programs and recreational activities for school-aged children. ▪ CHQ's Divisional Director CYCHS and Service Improvement and Development Manager are members of the SMBI Project Committee. • Logan Community Maternity Hubs (LCMH): <ul style="list-style-type: none"> ○ An extension of existing services at Logan Hospital. ○ A named midwife supports women throughout pregnancy and 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> • Meg O'Connor, A/Divisional Director Child and Youth Community Health Services • Cathy Marron, A/Nursing Director Child Health Service <p>BSPHN:</p> <ul style="list-style-type: none"> • OCCM, Logan Community Hubs and Right@Home: Matt Statham, General Manager Child, Family & Older Persons • SMBI: Craig Cunningham, Project Coordinator – SMBI Community Impact Project • TOTs: Tennille Burkitt, Manager – Thriving and on Track (TOTs)

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
	<p>helps them to build strong partnerships with their communities and established health services.</p> <ul style="list-style-type: none"> ○ Joining other health professionals at the Hubs, the midwives provide high quality healthcare that is responsive to and accepting of, cultural needs and preferences. ○ CHQ's Nursing Director Child Health Service is a member of the LCMH Steering Committee. ● Right@home is a nurse home visiting program designed to promote family wellbeing and child development. The program places nurses in children's homes from birth to two years old, on a regular basis, to support mothers to develop parenting skills. <ul style="list-style-type: none"> ○ CHQ's Nursing Director Child Health Service is a member of the Right@home Steering Committee. ● Thriving and On Track (TOTs) <ul style="list-style-type: none"> ○ TOTs is a collaborative, cross sector project lead by BSPHN and co-designed and resourced by key stakeholders including CHQ ○ TOTs aims to increase the number of children 2.5-3.5yrs accessing child development checks and early intervention services (when req.) in target locations ○ CHQ's Nursing Director Child Health Service is a member of the TOTs Steering Committee. 		
6. Domestic and Family Violence (DFV) in General Practice Project	<ul style="list-style-type: none"> ● BSPHN will deliver education to general practice staff around DFV and distribute a quality improvement toolkit. ● CHQ's Social Work team also delivers DFV education and training and will share information and resources with the PHN. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> ● Tim Wood, Director of Social Work ● Deborah Walsh, Advanced Social Worker - Domestic and Family Violence Coordinator <p>BSPHN:</p> <ul style="list-style-type: none"> ● Susan Conaghan, Project Manager, Family Support
7. Strengthening Health Assessment Pathways Initiative (SHAP) for Children and Young People in Out of Home	<ul style="list-style-type: none"> ● CHQ and BSPHN will collaborate to improve the state-wide rollout of preliminary and comprehensive health assessments for children and young people in care. The assessment templates will be suitable for use by any health professional and hosted online for easy access. 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> ● Perrin Moss, Program Manager Integrated Care ● Phil Nixon, ECHO Network Coordinator

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
Care	<ul style="list-style-type: none"> CHQ's Navigate Your Health Program will also utilise these health assessment resources and interface with SHAP stakeholders to support continuity of care for vulnerable children and young people being referred to or from either program. CHQ hosts a suite of digital health assessment tools which are freely available for use to support improving health outcomes for children and young people in care. CHQ will contribute to the General Practice Quality Improvement Toolkit developed for Children and Young People in Care resource development as requested by BSPHN. BSPHN is planning to transition and conclusion of the Strengthening Health Assessment Pathways (SHAP) initiative in June 2023 with continuity arrangements, following the de-commissioning by the Department of Children, Youth Justice and Multicultural Affairs. The SHAP coordination team at BSPHN will collaborate with the CHQ Child Protection ECHO Network panel to transition and host resources that will continue to support this state-wide community of practice while aims to improve access, timeliness and quality of health assessments for children entering or already in care. 		<ul style="list-style-type: none"> Renae Morgan, Program Manager CPFMS Karlee Quin, Nurse Manager, Navigate Your Health (assessment tools only) <p>BSPHN:</p> <ul style="list-style-type: none"> Karen Dawson Sinclair, State-wide Program Coordinator, Child, Youth and Family (Children in Care)
8. CHQ HHS Health Equity Strategy	<ul style="list-style-type: none"> Brisbane South PHN will work in collaboration with CHQ to inform the development of the Aboriginal and Torres Strait Islander Health Equity Strategy 2022-2025. Health Equity Strategies should be co-owned, co-designed and co-implemented with Aboriginal and Torres Strait Islander peoples and the organisations that represent them. 	Level 2	<p>CHQ:</p> <ul style="list-style-type: none"> Wyomie Robertson, Program Manager - Health Equity <p>BSPHN:</p> <ul style="list-style-type: none"> Jen Newbould, General Manager – Mental Health, Alcohol and Other Drugs, Cultural Diversity Nyaree Mewett, Aboriginal and Torres Strait Islander Program Manager
9. Collaboration between Gender Clinic and Brisbane South PHN	<ul style="list-style-type: none"> Brisbane South PHN and QCGS are collaborating to identify most suitable referral pathways for children and families seeking gender-related support pathways and interventions. This will be utilised to enhance services through the Head to Health Phone Service. 	Level 2	<p>CHQ:</p> <ul style="list-style-type: none"> Olivia Donaghy, Psychologist and Coordinator, Queensland Children's Gender Service <p>PHN:</p>

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
10. Aboriginal and Torres Strait Islander Children and Youth Type 2 Diabetes Needs Analysis	<ul style="list-style-type: none"> • Following the completion of the needs analysis, the following actions are underway: <ul style="list-style-type: none"> ○ Final recommendations are being drafted in consultation with the Steering Committee. ○ The final report will be submitted to the Office of First Nations Health. 		<ul style="list-style-type: none"> • Keir Leigh, Regional Development Manager, MHSPAoD <p>CHQ:</p> <ul style="list-style-type: none"> • Corrine Butler, Project Manager – Centre for Children's Health and Wellbeing <p>BSPHN:</p> <ul style="list-style-type: none"> • Nyaree Mewett, Aboriginal and Torres Strait Islander Program Manager
11. Pasifika and Māori Health Strategy	<ul style="list-style-type: none"> • Pasifika and Māori Health and Wellbeing: A Strategic Framework and Action Plan for Brisbane South 2020-2025 articulates a shared vision, shared values, and shared priorities for Pasifika and Māori health and wellbeing in Brisbane south and promotes a health-wide and community- embedded approach for this to be achieved. • The aim is to provide a collaborative, family-centred and culturally responsive approach to delivering better health futures for Pasifika and Māori peoples in Brisbane south. • Priority areas are: <ul style="list-style-type: none"> ○ Long Term Wellness ○ Maternal and Child Wellbeing ○ Mental Health • The CHQ Good Start Program have launched and will maintain an information and resources webpage about Māori and Pacific Islander health and wellbeing for families and workforce audiences. 	Level 2	<p>CHQ:</p> <ul style="list-style-type: none"> • Meg O'Connor, A/Divisional Director Child and Youth Community Health Services • Sebastien Brignano, Program Manager – Good Start Program <p>BSPHN:</p> <ul style="list-style-type: none"> • Jen Newbould, General Manager – Mental Health, Alcohol and Other Drugs, Cultural Diversity • Andrea Vancia, Program Manager - Multicultural Health
12. GPs working with children and families: building our health neighbourhood networks and strengthening integrated care	<ul style="list-style-type: none"> • BSPHN developed a GP Toolkit to support the early identification and assessment of developmental delay and disorder, for children aged 0-8 within key locations in the Brisbane South region. • CHQ Medical Director Integrated Care is a Project Advisory Committee member 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> • Dr Dana Newcomb, Medical Director Integrated Care <p>BSPHN:</p> <ul style="list-style-type: none"> • Phillipa Calabro, Program Coordinator

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
13. Working Together Differently – Child and Youth Priority Chapter	<ul style="list-style-type: none"> The Child and Youth Priority provides strategic advice and guidance on the development of the joint regional planning in Brisbane south. CHQ is a member of the chapter, which meets to align efforts in identifying and responding to regional needs for positive mental health and wellbeing of perinatal and infant mental health, children, young people and families. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Craig Kennedy, A/Divisional Director, Child and Youth Mental Health Service Dr Dana Newcomb, Medical Director Integrated Care <p>BSPHN:</p> <ul style="list-style-type: none"> Michelle Underhill, Senior Consultant, Mental Health Suicide Prevention Alcohol and other Drugs
14. Working Together Differently – Brisbane South Regional Preventing Suicide and Self Harm Priority Group	<ul style="list-style-type: none"> Brisbane South Regional Preventing Suicide and Self Harm Priority Group is part of the process enabling joint regional planning in Brisbane south, coordinated by BSPHN and Metro South Addiction and Mental Health Service (MSAMHS). CHQ is a member of the chapter, which meets bi-monthly to align efforts in identifying and responding to regional needs towards self-harm and suicide prevention. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Rachel McIntosh, Suicide Prevention Coordinator, GenZ Statewide Zero Suicide for Youth, CYMHS <p>BSPHN:</p> <ul style="list-style-type: none"> Rachel Castillo, Senior Program Development Coordinator – Suicide Prevention
15. Working Together Differently – Data and Information	<ul style="list-style-type: none"> The Data and Information Priority Chapter is part of the process enabling joint regional planning in Brisbane south, coordinated by BSPHN and Metro South Addiction and Mental Health Service (MSAMHS). CHQ is a member of the chapter, which meets to align efforts in identifying and responding to regional data and information needs to enhance system efficacy. 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dee Pratt, Mental Health Information Manager <p>BSPHN:</p> <ul style="list-style-type: none"> Paul Humphrey, Manager – Commissioning Insights and Performance
16. Watch Me Grow	<ul style="list-style-type: none"> Watch Me Grow is a research project funded by the National Health and Medical Research Council (NHMRC), and the NSW Ministry of Health, Kids & Families, and conducted by UNSW in partnership with South Western Sydney Local Health District, UNSW, CHQ, BSPHN, Health and Wellbeing Queensland, the Statewide Child and Youth Clinical Network and the University of Queensland. This study has led to the development of the Watch Me Grow web-app which is designed to assist parents to evaluate their child's 	Level 2 Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dr Dana Newcomb, Medical Director Integrated Care <p>BSPHN:</p> <ul style="list-style-type: none"> Laura Casey, General Manager System Integration and Coordination Matt Statham, General Manager Child, Family & Older Persons

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
	<p>developmental, language and social skills periodically from 6 months to 4 years including autism specific checks from 18 months and recommend opportunities to enhance early development.</p> <ul style="list-style-type: none"> Both CHQ and BSPHN collaborate on this initiative as partners on the Queensland Watch Me Grow – Integrated (Queensland) Committee. 		
17. Collaborative – Adolescents with Complex Social Needs	<ul style="list-style-type: none"> CHQ has established the Collaborative - Adolescents with Complex Social Needs with the aim to promote interagency collaboration and support integrated service delivery to improve psychosocial outcomes for adolescents (aged 12-18) presenting with social complexity. BSPHN has standing membership at this Collaborative. 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Katie Lindeberg, Emergency Department Integrated Care Coordinator <p>PHN:</p> <ul style="list-style-type: none"> Michelle Underhill, Senior Consultant, MHSPAoD
18. Brisbane South Eating Disorders Response	<ul style="list-style-type: none"> CHQ and BSPHN, are working together to identify opportunities to collaboratively respond to the emerging needs of young people with/ or at risk of eating disorders, to improve outcomes for young people in Brisbane South. This includes: <ul style="list-style-type: none"> Health pathways, GP shared care tools Education and training opportunities Developing integrated referral pathways and opportunities for further integration care models 	Level 3	<p>CHQ:</p> <ul style="list-style-type: none"> Dr Tania Withington, Program Manager, Eating Disorders Program, CYMHS <p>PHN:</p> <ul style="list-style-type: none"> Michelle Underhill, Senior Consultant, MHSPAoD
19. Right care, first time, where you live Project	<ul style="list-style-type: none"> The project is focused on developing a place-based effective, evidenced based decision support tool that supports young people to access the right care, first time in the Brisbane South region. Brisbane South PHN is partnering with CHQ, Metro South HHS and Mental Health Alcohol and Other Drugs Branch to oversee the development and implementation of the program. CHQ is a member of the overarching oversight Governance Committee, meeting monthly, providing strategic advice and guidance. CHQ will be involved in a participatory process through three workshops in 2023, to develop a systems model which will encourage a whole-of-system approach, CHQ will have ongoing access to the final decision-support tool 	Level 2	<p>CHQ:</p> <ul style="list-style-type: none"> Craig Kennedy, A/Divisional Director, Child and Youth Mental Health Service <p>PHN:</p> <ul style="list-style-type: none"> Michelle Underhill, Senior Consultant, MHSPAoD

Initiative	Description: High-level overview/ description/ definition	Level of Involvement	Key Contacts relevant responsible officers
	which will provide best evidence regarding navigating system effectiveness, informing the best return on investments for place-based economic and education components for communities.		

Revision history			
Date	Version.	Author	Description of revision
14/07/2020	1	Hannah Johnson, CHQ HHS	Final version (v1) for sign off
23/03/2021	2	Dana Newcomb, Hannah Johnson, CHQ HHS	Updates to schedule of activity
28/07/2021	3	Dana Newcomb, Perrin Moss, Kirsty Elliott, CHQ HHS	Updates to schedule of activity for review
07/02/2022	4	Perrin Moss, CHQ HHS	Updates to schedule of activity for review
25/02/2022	5	Perrin Moss, CHQ HHS	Updates to schedule of activity for review
12/12/2022	6	Perrin Moss/Dana Newcomb, CHQ HHS	Updates to schedule of activity for review
11/01/2023	7	Michelle Underhill/Laura Casey BSPHN	Updates to schedule of activity for review
24/01/2023	8	Perrin Moss, CHQ HHS	Final version for uploading.