

# Quality Improvement Record

Model for Improvement and Plan-Do-Study-Act (PDSA) template.

For more information on the Model for Improvement and PDSA method, visit the Brisbane South PHN [Quality Improvement website](#).

Our General Practice Quality Improvement (GPQI) Team can work with you to provide practical advice and resources to help implement your QI activities.

For support call 3864 7540 or email [support@bsphn.org.au](mailto:support@bsphn.org.au).

Practice name:

Date:

Team members:

## Goal: What are you trying to accomplish?

Create a S.M.A.R.T. goal (Specific, Measurable, Achievable, Relevant, Time-bound)

Example: We aim to increase the BMI recording rates from 35% to 40% between 1st July and 31st December.

## Measure: How will you measure and track your improvement?

Outline how you will collect the data, including how often and where from.

## Ideas: What changes could you make that will lead to an improvement?

Brainstorm with your team ideas to help reach your goal. Test the ideas using the Plan-Do-Study-Act (PDSA) method.

Four blank PDSA templates are provided on the following pages to record the testing of different ideas.

Ideas	Date completed
Idea 1:	
Idea 2:	
Idea 3:	
Idea 4:	

## Plan-Do-Study-Act (PDSA) Cycle

**Idea:**

**PLAN** Plan the test including how to collect data.

Include what, who, when, where, predicted outcome and data to be collected.

**DO** Run the test on a small scale.

Was the plan carried out? What was done? Document any unexpected events or problems. Record any observations and data collected.

**STUDY** Analyse and study the outcome.

Review and reflect on the results. Compare what happened to your predictions.

**ACT** Record the next steps.

Does your idea work? Does it need any changes? Will you test a new idea?