

Non-AHPRA Registered Health Practitioners Apply for a HPI-I (Non-AHPRA Registered)

This factsheet contains instructions on how to apply for a HPI-I number.

The Healthcare Identifiers (HI) Service is a national system for allocating a unique healthcare identifiers. Healthcare Identifiers help ensure consumers and healthcare professionals can have confidence that the right information is associated with the right individual at the point of care. There are three types of health Identifiers:

Individual Healthcare Identifier (IHI) - for individuals receiving healthcare services.

Healthcare Provider Identifier-Individual (HPI-I) - for healthcare providers. This number is allocated by Medicare.

Healthcare Provider Identifier-Organisation (HPI-O) - for organisations that deliver healthcare such as allied health clinics, general practice, hospitals, pathology, diagnostic imaging centres etc.

These form part of the national infrastructure needed to support secure electronic communications and in particular the My Health Record system. To access a patient's record your HPI-I needs to be linked to a registered organisations HPI-O; you can be linked to more than one organisation.

HOW TO APPLY FOR A HPI-I

To apply for a HPI-I number you are required to complete the [HW033 form](#) from the Department of Human Services. You will need to provide details regarding your provider registration and attach certified documentary evidence of your membership details for your professional association. If you are a known customer to the HI service via any of the identifiers listed in question 7, you do not need to complete Part B.

Submitting via email at healthcareidentifiers@humanservices.gov.au will result in the fastest processing time. This form takes approximately 2-3 weeks to process.

If you have two non-AHPRA registered health qualifications you are able to link them by submitting a [HW034 form](#). You will need to first submit the HW033 form and when you receive your HPI-I you will be able to subsequently submit the HW034 form.

Employee name

HPI-I Number

NOTE: If you are a business owner you can register your organisation for the My Health Record before receiving your HPI-I. After registering your organisation you will not be able to access My Health Record as a practitioner until you have completed the authorising link using your HPI-I.