

Position Description

Position title	Mental Health, Suicide Prevention and Alcohol Other Drugs Data Insights Lead
Status	Part time
Location	Eight Mile Plains
ABOUT PRIMARY HEALTH NETWORKS (PHNS) AND BRISBANE SOUTH PHN	
<p>Brisbane South PHN has a strong commitment to working in partnership with our local communities, with primary health care professionals, regional hospital and health services, all levels of government and with the public, private and not-for-profit sectors. Through delivering on our strategic vision of Better System, Better Health, our aim is that the Brisbane South region, its primary health agencies, professionals and its local communities will be recognised as experiencing a high quality health system that is delivering improved lifelong health and wellbeing.</p> <p>In addition, our values - Courage, Respect, Integrity, Synergy, Purpose - shape the way we work with our stakeholders and with each other.</p> <p>Our efforts are focused on improving the system for everyone – individuals, families, communities, health professionals, key stakeholders and the primary health sector.</p> <p>Brisbane South PHN supports the primary health sector in a number of ways.</p> <ul style="list-style-type: none"> • Through careful analysis, consultation and planning, we help to identify and address health needs and service gaps. • We share knowledge and information with and throughout our network. • We work directly with general practitioners, allied health professionals and health care organisations. • Our services include sharing of information, digital solutions and workforce education and training, so health service providers can be better placed to deliver care to patients, keeping them healthy and out of hospital. • Through our partners and contracted providers we commission the delivery of services for our region's most vulnerable people, including those in need of mental health, drug and alcohol and other support services. 	
POSITION OBJECTIVE	
<p>The objectives of this position are to:</p> <ol style="list-style-type: none"> 1. Apply deep understanding of mental health, suicide prevention, and alcohol and other drugs services and data to advise external and internal stakeholders (including technical staff) to generate meaningful insights for commissioning activities. 2. Lead the ongoing development of data maturity initiatives for external and internal stakeholders to optimise quality use of data to inform strategic and operational commissioning activities. 	
Accountability	This position reports to the Director – Commissioning Insights & Performance
Direct reports	Nil
Budget	Nil
Delegated Authority	As per approved Brisbane South PHN delegations

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KEY RESPONSIBILITIES	
<p>Work independently and collaboratively to:</p> <ul style="list-style-type: none"> • Apply expert knowledge in the collection, validation, storage and analysis of programmatic and other data relating to primary and acute mental health service, suicide and self-harm, and alcohol and other drugs treatment services data. • Develop and advise internal stakeholders on appropriate metrics for the purposes of planning, reporting, program evaluation and monitoring of mental health, suicide prevention, and alcohol and other drugs health trends and service utilisation, and to effectively communicate these findings to a variety of audiences. • Provide strategic and operational advice and support to internal teams to determine their information needs to inform high quality program development, implementation, monitoring and continuous quality improvement. • Develop and maintain effective relationships with internal and external stakeholders including other PHNs, service providers, and non-government organisations, with a particular focus on data maturity and quality use of supporting systems. • Develop and maintain appropriate processes, documentation and tools to optimise the use of available data and information to inform strategy, planning and service design. • Enhance the generation and dissemination of programmatic insights within the organisation and back to service providers and key stakeholders. • Contribute to a continuous improvement approach to the conduct of the role and contribution of the Commissioning Insights and Performance team to Brisbane South PHN. • Participate in and/or lead one or more Brisbane South PHN Data Governance Groups. • Any activities that might reasonable be expected in this position. 	
CAPABILITIES AND COMPETENCIES	
<p>Brisbane South PHN has a Capability and Competency Framework aligned to the Strategic Framework, Vision, Purpose and Values. The expected capabilities, competencies and success behaviours for this position are described in the Framework in the role group: Specialists, Program, Project, Unit Managers.</p>	
SKILLS, EXPERIENCE AND QUALIFICATIONS	
<ul style="list-style-type: none"> • Highly developed operational and strategic understanding of the application of key data sets in the areas of mental health, suicide and self-harm, and alcohol and other drugs; including relevant social determinants of health • Highly competent computer skills including Microsoft Excel, data analysis programs and business intelligence tools, with the willingness to develop competence in new technologies and software packages. • Experience in leading, managing and coordinating data governance, quality improvement, and project implementation processes. • Ability to analyse, interpret and transform complex and large amounts of qualitative and quantitative information, identify and communicate key understandings and insights. • Understanding of national and statewide directions in mental health, suicide prevention, and alcohol and other drugs services reform, policy, planning, funding and delivery • Highly developed interpersonal skills, excellent written and verbal communication skills including the ability to convey technical concepts to a non-technical audience. • Demonstrated experience working collaboratively with management and staff within and across teams to achieve organisational outcomes, and an ability to be flexible and adapt to changing work priorities. • Sound organisational skills with proven ability to work independently as well as a member of the team and deliver outcomes on time. • Tertiary qualification and/or relevant work experience in public or population health, statistics or data science. • Positive National Police Check. • Highly desirable: experience in one or more of the following – writing code for business intelligence tools, statistical methods for quality improvement, evaluation design. 	
Manager's Signature	Date
Manager's Name	
Employee's Signature	Date
Employee's Name	