

Position Description

Position title	Manager – Mental Health, Suicide Prevention and AOD Program Development and Coordination
Status	Full-time permanent
Location	Eight Mile Plains
ABOUT PRIMARY HEALTH NETWORKS (PHNS) AND BRISBANE SOUTH PHN (BSPHN)	
<p>Brisbane South PHN puts people at the heart of health care. We specialise in person-centred, place-based health system reform that delivers meaningful change and sustainable results. We are partnering to build a health and wellbeing system in which every person in the Brisbane south region, especially those with the greatest need, is supported to live well and experiences care that is connected, high quality and easy to access - our vision is ‘the best possible health and wellbeing for every person in the Brisbane south region’.</p> <p>In addition, our values - Courage, Respect, Integrity, Synergy, Purpose - shape the way we work with our stakeholders and with each other.</p> <p>Our purpose in partnering to build a health and wellbeing system in which every person in the Brisbane south region, especially those with the greatest need, is supported to live well and experiences care that is connected, high quality and easy to access.</p> <p>Brisbane South PHN supports the primary health sector in a number of ways.</p> <ul style="list-style-type: none"> • Through careful analysis, consultation and planning, we help to identify and address health needs and service gaps. • We share knowledge and information with and throughout our network. • We work directly with general practitioners, allied health professionals and health care organisations. • Our services include sharing of information, digital solutions and workforce education and training, so health service providers can be better placed to deliver care to patients, keeping them healthy and out of hospital. • Through our partners and contracted providers we commission the delivery of services for our region’s most vulnerable people, including those in need of mental health, drug and alcohol and other support services. 	
POSITION OBJECTIVE	
<p>The objectives of this position are to:</p> <ol style="list-style-type: none"> 1. Provide operational management and leadership in the priority areas of any of the following (as identified by the General Manager): Child and Youth Mental Health, Adult Mental Health, Alcohol and Other Drugs and/or Suicide Prevention including planning, implementing, monitoring, evaluating and reporting on programs of work across Brisbane South PHN. 2. Facilitate strong, productive and outcome focused relationships with service providers and stakeholders and oversee the management of contractual relationships to ensure the programs deliver optimal outcomes for the community. 3. Build and lead a strong outcome focussed team to work with internal and external stakeholders, ensuring optimal outcomes for the community and realisation of the Brisbane South PHN operational plan, strategy and vision. 	
Accountability	This position reports to the General Manager – Mental Health, Suicide Prevention, Alcohol and Other Drugs and Priority Programs

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Direct reports	Up to 5
Budget	TBC
Delegated Authority	As per approved BSPHN delegations
KEY RESPONSIBILITIES	
<ul style="list-style-type: none"> • Develop, coach and lead a high functioning, integrated team. • Work with the General Manager and key system partners and communities to develop, implement and evaluate health systems strategies and support major partnerships which improve consumer and community health outcomes. • Support the General Manager and Chief Executive Officer in the development of tenders and business development opportunities and approaches which support the resourcing of health system strategies • Lead Senior Program Development Coordinators and Service Coordinator/s in the planning, co-design, procurement and commissioning, monitoring, evaluation and reporting of older person's health initiatives. • Monitor and manage program budgets and risks, particularly major clinical governance and financial risks with Providers • Lead community engagement and establish mechanisms to enable community driven solutions to local issues, developing shared goals and action plans. • Support Services Coordinators to develop and maintain strong relationships with service providers, manage the contractual relationship and achieve optimal service outcomes in support of system change. • Oversee and coordinate multiple projects and initiatives utilising a project management methodology. • Work with Brisbane South PHN teams in supporting workforce development approaches • Lead mechanisms to ensure team business processes and governance across program management and service implementation functions. • Provide operational oversight to regional program planning and lived experience planning in liaison with the General Manager – with the possibility of assuming operational lead sponsorship roles. • Represent the organisation on relevant senior committees, advisory groups, and events as they relate to the role and organisational objectives. 	
CAPABILITIES AND COMPETENCIES	
<p>Brisbane South PHN has a Capability and Competency Framework aligned to the Strategic Framework, Vision, Purpose and Values. The expected capabilities, competencies and success behaviours for this position are described in the Framework in the role group: Specialists, Program, Project, Unit Managers.</p>	
SKILLS, EXPERIENCE AND QUALIFICATIONS	
<ul style="list-style-type: none"> • Senior level experience in planning and service design in health or social services relevant to mental health, alcohol and other drugs support and/or suicide prevention • Ability to lead and manage high performing, collaborative teams • Relevant tertiary qualifications and experience in mental health, alcohol and other drugs support and/or suicide prevention • Proven project management experience including analytical and problem-solving skills within a complex service environment • Excellent verbal and written communication, negotiation and interpersonal skills and the capacity to build and maintain relationships and influence a variety of stakeholders • Proven experience in program design and planning, implementation and monitoring, including managing numerous, complex projects with a diverse range of stakeholders 	

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- Demonstrated experience in leading and supporting community and consumers in the planning, design, delivery and evaluation of health services
- Demonstrated understanding of contemporary evidence-based approaches to mental health, alcohol and other drugs support and/or suicide prevention including concepts of change management and service co-design
- Current driver's licence
- National Police Check.

Manager's Signature		Date
Manager's Name		
Employee's Signature		Date
Employee's Name		