

Position Description

Position title	Community Engagement Lead – Beaudesert region
Status	Part Time (0.6FTE) Fixed term
Location	Eight Mile Plains/Beaudesert
ABOUT PRIMARY HEALTH NETWORKS (PHNS) AND BRISBANE SOUTH PHN	
<p>Brisbane South PHN puts people at the heart of health care. We specialise in person-centred, place-based health system reform that delivers meaningful change and sustainable results. We are partnering to build a health and wellbeing system in which every person in the Brisbane south region, especially those with the greatest need, is supported to live well and experiences care that is connected, high quality and easy to access - our vision is ‘the best possible health and wellbeing for every person in the Brisbane south region’.</p> <p>In addition, our values - Courage, Integrity, Purpose, Respect, Synergy - shape the way we work with our stakeholders and with each other.</p> <p>Our purpose in partnering to build a health and wellbeing system in which every person in the Brisbane south region, especially those with the greatest need, is supported to live well and experiences care that is connected, high quality and easy to access.</p> <p>Brisbane South PHN supports the primary health sector in a number of ways.</p> <ul style="list-style-type: none"> • Through careful analysis, consultation and planning, we help to identify and address health needs and service gaps. • We share knowledge and information with and throughout our network. • We work directly with general practitioners, allied health professionals and health care organisations. • Our services include sharing of information, digital solutions and workforce education and training, so health service providers can be better placed to deliver care to patients, keeping them healthy and out of hospital. • Through our partners and contracted providers we commission the delivery of services for our region’s most vulnerable people, including those in need of mental health, drug and alcohol and other support services 	
POSITION OBJECTIVE	
<ul style="list-style-type: none"> • The role leads the overall co-production of a community focused initiative, working closely with the Beaudesert and surrounding communities and sector partners. • This role is responsible for overseeing the coordination of projects, and activities, ongoing planning, and leads the community engagement and capacity building strategies to ensure a sustainable community driven approach. • This position will also build the capability and capacity of the internal and external teams to build and grow community based practice. 	
Accountability	This position reports to Program Manager, MHSPAOD
Direct reports	Nil
Budget	Nil
Delegated Authority	As per approved Brisbane South PHN delegations

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KEY RESPONSIBILITIES	
<ul style="list-style-type: none"> Oversee and coordinate multiple projects and initiatives utilising an evidence-based project management methodology. Lead community engagement and establish mechanisms to enable community driven solutions to local issues, developing shared goals and action plans. Work with system partners including cross sectoral and government stakeholders to leverage current and new initiatives to deliver a system response to identified community need. Establish governance processes that include community leaders and sector partners and stakeholders to oversee and monitor action planning, implementation and evaluation. Build community capacity to implement the place-based approach through practice, developing community resilience and leadership. Coordinate and manage the design and implementation of complex monitoring and evaluation frameworks, incorporating a community approach throughout. Oversee data and shared measurement approach across this initiative including liaison with internal PHN performance units and management of consultancy contracts. Develop business cases, project plans and reports in alignment with project requirements. Work across the organisation to build internal capability and capacity to embed place-based practice and deliver on place-based initiatives. Contribute knowledge and understanding of the community sector in the Brisbane South PHN region to assist with effective planning and delivery of Mental Health, Suicide Prevention and Alcohol and Other Drugs initiatives. Any activities that might reasonable be expected in this position. 	
CAPABILITIES AND COMPETENCIES	
<p>Brisbane South PHN has a Capability and Competency Framework aligned to the Strategic Framework, Vision, Purpose and Values. The expected capabilities, competencies and success behaviours for this position are described in the Framework in the role group: Specialist, Program, Project or Unit Manager.</p>	
SKILLS, EXPERIENCE AND QUALIFICATIONS	
<ul style="list-style-type: none"> Proven experience managing and evaluating complex projects with a diverse range of stakeholders Understanding of, or experience working in the Beaudesert region is highly desirable Demonstrated experience in co-design with community and sector stakeholders Significant experience in effective engagement and relationship development with community members, service sector partners and government agencies Strong understanding and experience in facilitating community initiatives Highly developed facilitation, interpersonal, communication and negotiation/influencing skills and the capacity to build and maintain relationships with a variety of stakeholders. Demonstrated ability to manage complex and numerous tasks to meet deadlines in a high demand work environment using well developed project management skills. A good understanding of the Mental Health, Suicide Prevention, Alcohol and Other Drug and Primary Care sector is desirable. Current driver's licence National Police Check 	
Manager's Signature	Date
Manager's Name	
Employee's Signature	Date
Employee's Name	